

# Accessing CNRFileBox From A Non-CNTRLSRVS Domained Computer Windows XP

- I. Launch the VPN if you're not connected to the Internet with an Ethernet cable in one of CNR's buildings. For assistance with the VPN please see our "[Configuring the Virginia Tech Virtual Private Network \(VPN\) for XP](#)" FAQ.
- II. Right click on "My Computer" and select the "Map Network Drive..." option, which should pull up the "Map Network Drive" dialog box.
- III. You can change the "Drive:" letter if you wish but there's probably no reason to.
- IV. In the "Folder:" field type:
  - a. "\\cnrfilebox.cnre.vt.edu\Sharename" without the quotes.
  - b. Sharename will either be your PID to access your files on the server or the group share that you wish to access.
- V. Check or uncheck the "Reconnect at logon" option accordingly depending on if you want this mapping to occur every time you logon to this computer.
- VI. Click on the "Connect using a different user name." link.
  - a. Enter in "Hokies\YourPIDhere" without the quotes in the "User name:" field.
  - b. Enter in your Hokies password in the "Password:" field.
  - c. Click on the "OK" button.
- VII. Click on the "Finish" button.